**Lower Muskingum Conservancy**

**Staff Use Only- Reviewed by:**

Monitoring Coordinator:\_\_\_\_\_\_\_\_\_\_

Monitoring Cmte Chair:\_\_\_\_\_\_\_\_\_\_\_

Conservation Easement Monitoring Report

Easement Name: Date of Inspection:

Current Landowner:

Local Contact for Landowner (as necessary):

Address & Phone:

1. Did the owner or representative accompany you on the inspection? \_\_\_\_\_yes \_\_\_\_\_\_no

If yes, list name(s):

1. Describe route of travel (please include a map showing the route you traveled this year; note that unless you are certain of your ability to view the entire property from you route, the route should be varied from year-to-year to ensure that the entire property is viewed):
2. Describe current land use:
3. Describe any reserved rights that have been exercised (see reserved rights summary in binder):
4. Describe any other human alterations since the easement was last monitored or that are previously unrecorded (for example: construction or improvements to buildings and roads, fences, tree cutting or clearing, trash or hazardous materials, evidence of trespassing, alteration of waterways, etc.). Please describe activity or alteration: note location, extent, purpose (if known), and persons responsible (if known). Attach maps, photos (signed, dated, labeled) and illustrations. Please describe any applicable activity as accurately and objectively as possible.
5. Describe any natural alterations since the easement was last monitored (for example, fire, flooding, landslides, insect infestation). Attach maps, photos (please **sign, date, and label** and them with a description of what the photo is depicting) & illustrations as necessary.
6. Have there been-or are there any plans for- changes in the ownership, management, or status of the property? Neighboring properties? Does landowner have new contact (phone, address, email) information?
7. Record any questions or concerns of the landowner:

Monitoring Team:

Lead Monitor:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please indicate the number of the following attached to this report: Photographs:

 Maps:

**Please be sure to sign, date, and label all material.**

 Illustrations:

 Other (describe):

**Please return this original form to the Lower Muskingum Conservancy 348 Muskingum Drive, Marietta, OH 45750 as soon as it is completed. THANK YOU!**

**Please use this page to describe any issues or any other concerns with this property that the Monitoring Committee chairs and Land Trust staff should know about. Please also use this page to record concerns regarding neighboring parcels. This page is for internal use and only and will not be sent to the landowner.**

1. To the best of your knowledge and observation, are restrictions in the conservation easement being complied with? If no, please describe. Use reverse side if necessary.
2. Are there any concerns you have regarding neighboring parcels (for example, trespassing, trash, boundary problems)?
3. Are there any concerns that you have regarding borderline issues or observations that may or may not be violations that you would like the Monitoring Committee chairs to address?
4. Other concerns or questions:

Lead Monitor:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

**Staff Use Only- Reviewed by:**

Monitoring Coordinator:

Monitoring Cmte. Chair:

 \_\_\_ In Compliance

 \_\_\_ In Review

 \_\_\_ In Violation

**The Lower Muskingum Conservancy Photo Documentation**

Property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Page \_\_\_ of \_\_\_\_

Start Time: \_\_\_\_\_\_ End Time:\_\_\_\_\_\_\_\_

Photographer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Assisted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- | --- |
| Photo Point Location | Photo Number | Digital Photo Number | Azimuth (Note True or Magnetic) | Location Description (GPS/UTM Coordinate if applicable) | Subject/Habitat Description |
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